

Town Board Present:

Dana Hogan, Town Supervisor
James Lindsay, Councilman
Scott Lindsay, Councilman
Sean Akins, Councilman
Dan Washburn, Councilman

Others Present:

Billy Jo MacDuff, Clerk
Mason Leonard, Highway Superintendent
Rebecca Pomainville, Comptroller
Todd Humiston, Town Justice
Stephanie Euber, Court Clerk
Dennis Kelly, Kingsbury Volunteer Hose
Butch Chase, Kingsbury Volunteer Hose
John Aiken, Kingsbury Volunteer Hose

CALL TO ORDER

Supervisor Dana Hogan called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Akins.

1. Payroll - 27 Pays

- Memo explaining 27 pays with an election form to be completed and returned to Rebecca.

A motion by Councilman Dan Washburn, second by Councilman James Lindsay.

Vote: All in favor. Motion carried.

2. Cybersecurity

- Cancel services with Orbital. Add the Enhanced Security bundle to existing contract with StoredTech. This will save about \$2,200 1st year and \$3,000 year two. The Enhanced Security bundle includes:
 - Security Awareness Training
 - Advanced Email Security & Spam Filtering
 - Dark Web Monitoring
 - Cloud Security Alerts and Monitoring
 - Cloud SaaS Protection

- Rebecca will send notice of cancellation to Orbital.

- Dana will sign quote from StoredTech.

A motion by Councilman Dan Washburn, second by Councilman Scott Lindsay.

Vote: All in favor. Motion carried.

3. Revenue – Tentative Budget

- Aim: No change; budgeted \$102,000 to HWY/WT.
- Sales Tax: Up approximately \$14,000 to \$189,986; budgeted to HWY/PT.
- CHPE (year 2) PILOT \$86,806. The increased PILOT amount reduces the Tax Cap allowance.
- CHPE (year 2) Host Benefit: \$285,902. Revenue was applied to GF/WT \$65,902 to reduce the reliance on fund balance and HWY/WT \$220,000 to fund equipment purchase(s).
- Mortgage Tax: The revenue for 2026 was significantly lower than expected. Therefore, the 2027 Tentative Budget reduced this revenue line by \$50,000 to \$155,000 GF/WT.

4. Dump Box Purchase

- Highway Superintendent, Mason Leonard, requested approval to purchase a Tenco Dump Combo Body from Alamo Group for \$50,000. Alamo Group currently has the item in stock and is offering a \$10,000 discount vs. waiting to order the same item in 2027.

A motion by Councilman Dan Washburn, second by Councilman Scott Lindsay.

Vote: All in favor. Motion carried.

5. Expenses – Tentative Budget

- Retirement (.9010) \$140,000.
- Medical (.9060) \$435,000.
- Recreation - No increase \$135,000.
- Union Cemetery \$10,000, need contract renewal signed – Town Clerk, Billy Jo MacDuff, will arrange the contract execution.
- Town Hall Cleaning – The Town Clerk and/or Deputy Clerk will assume the responsibility of cleaning the Town Hall building beginning in 2027. Compensation for this service will be \$100/week. This will reduce the annual cost by approximately \$1,000.
A motion by Councilman Scott Lindsay, second by Councilman Dan Washburn.
Vote: All in favor. Motion carried.
- Payrolls accepted as budgeted with changes noted below.
- Fire Dept is requesting \$355,000. This is an increase of approximately 11%. Representatives from the Fire Department explained the need for the increase is mostly due to the rising cost of equipment.
- Court – Town Justice, Todd Humiston, requested a new position be created for a full-time Chief Court Clerk to be added to the existing clerical staff that includes a full-time Court Clerk and a ½ time Clerk. He explained that his existing support staff cannot complete the required tasks within the time permitted. Rebecca Pomainville explained to the Board that Todd's request does not comply with the current civil service personnel guidelines. Supervisor

Hogan will contact Washington County Personnel Office regarding the new position requested. The Tentative Budget includes the addition of a second half-time Clerk position. It does not include the addition of a second full-time Clerk.

6. Changes to Tentative Budget

- a. Remove \$85,000 from HWY/WT Machinery-Equipment for the purchase of a new dump box. See item #4 above for explanation.
 - Reduce the CHPE Host Benefit Revenue allotted to HWY/WT by \$85,000
 - Increase the CHPE Host Benefit Revenue allotted to GF/WT by \$85,000
 - Reduce the budgeted use of Fund Balance for GF/WT by \$85,000
- b. Salary – Code Enforcement Officer PT increase to \$30,000 annual salary. This is an increase of \$1,800 over the Tentative Budget. The position is currently paid on an hourly basis and will be changed to salary in 2027.

A motion by Councilman Scott Lindsay, second by Councilman Scott Akins.

Vote: All in favor. Motion carried.

7:30 - Entered Executive Session to discuss personnel matters.

Motion made by Councilman Scott Lindsay, second by Councilman Sean Akins

Vote: All in favor. Motion carried.

No action was taken

8:20 – Exited Executive Session

Motion made by Councilman Scott Lindsay, second by Councilman Sean Akins

7. Deputy Highway Superintendent/MEO:

- a. Change from \$26.85/hour to \$28.50/hour.
- b. The position will assume a Site Foreman roll.

A motion by Councilman Dan Washburn, second by Councilman James Lindsay.

Vote: All in favor. Motion carried.

8. Tax Cap

Estimated Tax Cap:	\$1,889,084
Tentative Levy:	\$1,884,220
Under Tax Cap:	\$ 4,864

9. Use of Fund Balance

GF/WT reduce from \$200,000 to \$115,000 (see item #6.a. above)

GF/PT increase from \$75,000 to \$76,800 (see item #6.b. above)

HWY/PT \$39,500

Respectfully submitted,

Billy Jo MacDuff, Town Clerk

Town of Kingsbury