

October 4, 2021 Town Board Meeting Minutes

The first regular meeting of the Kingsbury Town Board was conducted on October 4, 2021, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

MEMBERS PRESENT: Dana Hogan, Supervisor  
Richard Doyle, Councilman  
William Haessly, Councilman  
Jane Havens, Councilwoman  
Dan Washburn, Councilman

ALSO PRESENT: Jeffrey Meyer, Town Attorney  
Michael Graham, Highway Superintendent  
Todd Humiston, Enforcement Officer  
Rebecca Pomainville, Comptroller  
Dave Perkins  
Les Macura, Planning Board Member  
Town Residents: Lorraine Forcier, Jeff Zappieri, Ms. Downing

The meeting was called to order by Supervisor Hogan at 7 pm and opened for the order of business with the Flag Salute led by Councilman Washburn.

The minutes of the September 7, 2021, Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Haessly seconded by Councilman Doyle and carried by a vote of 5 ayes.

Dave Perkins stated each time he is on the Champlain Canalway Trail it is being used, the numbers the state expected should increase as time goes by, It is a beautiful trail and scenic trail.

Mr. Perkins needs a resolution approved by the Town Board for the Barnstomers Snowmobile Club to have a snowmobile trail along the shoulders of New Swamp Road so they can connect the trail that crosses the old Champlain Canalway Bike Path. Once the approval is granted there is a form that needs to be signed by the Supervisor and sent to Parks to prove they have the Town's approval. A **motion** by Council Washburn seconded by Councilman Haessly and carried by a vote of 5 ayes for Supervisor Hogan to sign the following:

## Other Landowner or Administrator Permissions:

(Ex: NYS OPRHP, US Forest Service, etc.)

### SNOWMOBILE TRAILS GRANT-IN-AID APPLICATION

~~2020-2021~~ 2021-22

Where land owned or administered by any agency other than DEC, DOT, or a private landowner is impacted, the following statement must be signed by the respective landowner/administrator and by the TME or local sponsor\*. OPRHP reserves the right to request a copy of any applicable permit, agreement, or other relevant documentation required by the landowner. Submit one copy of this form for each landowner/agency. If a TME and/or local sponsor signs this form and OPRHP later discovers that permission was not granted or necessary permits or agreements were not current and valid, funding for the trail(s) in question may be affected and this may be grounds for denial of future trail requests.

If the "Other Public Agency" line on the Landowner Permissions form (Page 37) has a number greater than zero, a copy of this form must be completed and submitted for each impacted landowner/agency. If the line reads zero, do not complete or submit this form.

I Hogan of the Town of Kingsbury have received and approved this  
\_\_\_\_\_ application for the use and maintenance of snowmobile trails by \_\_\_\_\_  
(name) (please print or type agency name)

\_\_\_\_\_ application for the use and maintenance of snowmobile trails by Kingsbury Barnstormers \_\_\_\_\_  
TME/Local

Sponsor on property under the ownership/management of this agency. This permission is valid for the period of time covering April 1, 2020, through March 31, 2021.

This is approved provided the following stipulations and conditions are met:

[Signature] Supervisor 10/5/21  
\_\_\_\_\_  
(Authorized Agency Representative Signature and Title) (Date)

\_\_\_\_\_  
(TME or Local Sponsor Signature and Title) (Date)

\* It is incumbent upon the TME to obtain permission and permits or agreements. However, if the sponsor chooses to represent the TME(s) within his/her county and obtain all necessary permissions, permits, and agreements, they may do so.

REV. 4/18

NYS Snowmobile Grant-In-Aid Program  
2020-2021 Documentation

Comptroller Rebecca Pomainville presented the tentative budget for 2022 to the Board which is similar to previous years. Included is a letter describing the transactions that are being requested by department heads. The Board is looking at \$287, 420.00 that is above the tax cap. The Board will need to review it and schedule workshops. The Public Hearing is tentatively scheduled for November 1, 2021, to meet the November 4<sup>th</sup> deadline. The Board must review and determine how much fund balance is to be used along with any modifications the Board would like to make in the department heads requests. A workshop will be scheduled for October 12, 2021, at 6pm and if another is necessary October 19<sup>th</sup>.

Councilman Haessly asked if funds were allocated for the Burgoyne Avenue Waterline Extension. The Comptroller replied we could use the ARPA funds for any costs not covered by the grant. Councilman Washburn asked how much the Town received in ARPA funds. The Comptroller replied approximately \$250,000.00 and the calculation from the CPA was around \$94,000.00 which does not have the strings attached that the bulk of the funds have. The funds cannot be used to pay off bonds or to fund the Town's reserves, but it can be used to fix the deficit in the General Fund Account, technology upgrades, and loss of revenue.

Councilman Doyle asked if there was a projection of the unexpended balance as of 12/31/2021. The Comptroller stated that is not part of the budget packet, but she can provide the information, she has the calculations.

LEGAL UPDATE: Attorney Meyer has a brief update on an Article 7 for an executive session.

Highway Superintendent Michael Graham provided copies of a resolution drafted by Dick Doyle, an engineer for the Washington County DPW, to adopt the following roads: Quarry Circle Extension, Alexander Lane and Luke Lane into the Town Highway System and Inventory. On a **motion** by Supervisor Hogan seconded by Councilman Washburn and Councilman Haessly and carried by a vote of 5 ayes:

## Resolution No. 4 of 2021

### Resolution of the Kingsbury Town Board Washington County, New York October 4, 2021

#### ADOPT SEVERAL NEW ROADS IN THE QUARRY DEVELOPMENT INTO THE TOWN HIGHWAY SYSTEM AND INVENTORY

#### BE IT RESOLVED,

On motion of Supervisor Dana Hogan, seconded by Councilman Washburn and \_\_\_\_\_  
Councilman Haessly \_\_\_\_\_; 5 ayes, 0 nays.

WHEREAS, the Town Board of the Town of Kingsbury, Washington County, New York, accepts the following three (3) roads into the Town of Kingsbury Highway System and Inventory:

Quarry Circle Extension (Town Road No. 89A) — described as Quarry Circle (Town Road No.

89 — previously adopted per Resolution No. 13, December 9, 2013) northwest and west to

Alexander Lane, measuring 400' (= 0.08 mile) in length;

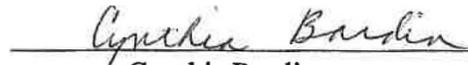
Alexander Lane (Town Road No. 90) — described as Quarry Circle Extension north to dead end, measuring 590' (= 0.11 mile) in length; and

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Luke Lane (Town Road No. 91) — described as Quarry Circle Extension northeast to dead end, measuring 200' (= 0.04 mile) in length.

WHEREAS, the Town Board authorizes the Highway Superintendent to do all things necessary to add Quarry Circle Extension, Alexander Lane, and Luke Lane to the Town of Kingsbury Highway System and Inventory.

I hereby certify that this Resolution was duly adopted by the Town Board of the Town of Kingsbury at the regular meeting of the Town Board conducted on October 4, 2021.



Cynthia Bardin  
Kingsbury Town Clerk

The Town will receive CHIPS funds for the 3 roads once the approximately 2.2 miles is added to the Town Highway System and Inventory. Supervisor Hogan and Superintendent Graham will talk about notifying Laura Chadwick and Public Safety of the address changes.

**TOWN CLERK REPORT:**

Town Clerk reported the revenue for hunting and fishing for the month of September has doubled from September 2020 due to Dick's and Walmart not selling them.

There is a problem with some of the Hudson Falls Central School District tax bills. Washington County Real Property explained there was a glitch in the bank coding part of the system which resulted in some residents who are not escrowed, not receiving their bills and residents with an escrow account did receive a bill. This resulted in some residents having to pay the penalty after September 30, 2021. The Town Clerk is hoping the issue is resolved before the next tax collection in January.

Town Clerk reported one hundred notebooks had been donated to the Hudson Falls Central School District.

**DOG CONTROL:**

Todd Humiston reported he received a letter from Countryside Veterinary with changes in their procedure on the 2022 Contract. They are requesting a signed contract and a \$250.00 administrative fee returned by December 21, 2021. They have increased their daily impoundment from \$20.00 to \$26.00. They have also increased their spay/neuter fee from \$40.00 to \$80.00. Attorney Meyer will review the contract and the Board will discuss at a future Board Meeting.

**COUNCIL REPORT:**

Councilman Haessly suggested the Board meet at 6:30 pm instead of 7 pm for the regular Town Board Meetings. The Board discussed and future Board meetings will be conducted at 6:30pm.

Councilwoman Havens shared Comprehensive Plan information. The event conducted on September 28<sup>th</sup> was not well attended. At this time there is not a Facebook presence for the proposed "Imagine Kingsbury" site, the account must be tied to a person, and no one is willing to tie it to their personal page, so there may not be an "Imagine Kingsbury" Facebook page. The September 28<sup>th</sup> event was posted on Councilwoman Haven's sons pages, Councilwoman Havens posted it on the Kingsbury forum's

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information, newspaper, and radio public service announcements. Residents responded only when Supervisor Hogan and Councilwoman Havens contacted people the day of the September 28th event with a personal invitation. This is the approach that will be taken for the October 28<sup>th</sup> event.

Karen LaRose handed out about 30 paper surveys at a barbecue conducted at the Kingsbury Volunteer Fire Co.

Nicole Allen of Laberge would be ecstatic if 200 surveys were completed by residents, which is 2% of the population. Forty online surveys have been completed, paper surveys are handed out at Town Hall and Councilwoman Havens and Supervisor Hogan have been distributing surveys. Councilwoman Havens is asking Town Board members to pass out 10 copies of the paper survey. The Comprehensive Master Plan Committee is passing out 10 paper surveys and will be contacting residents for the meeting on October 28<sup>th</sup>.

Completed paper surveys can be dropped in the Town Clerk drop box.

The website for the project has been reviewed and will be posted on the Town website, Laberge will be updating the site.

A joint meeting with the Town Board, the Planning Board, the Zoning Board, and the Master Comprehensive Committee will possibly be conducted on October 20<sup>th</sup>.

Supervisor Hogan stated the media board from the County is available from October 21<sup>st</sup> to October 28<sup>th</sup>.

Supervisor Hogan received a letter for an informative online survey put together by the NYS Department of Public Service. Data will be collected to study the availability, reliability and cost of high-speed internet and broadband services in NYS. The survey will help to tell them where the greater need for internet service is in the state of New York.

The County budget process is moving forward with joint meetings being conducted.

**PUBLIC COMMENT:**

Lorraine Forcier had gone to Spectrum, and they conducted an analysis for Geer Road. Spectrum sent her an email stating they were going to stop everything because Hudson Valley received a grant for our area. She contacted Hudson Valley and was told the entire grant had been spent. Spectrum has cut their ties and Hudson Valley has spent the grant.

Supervisor Hogan stated it is still the same story, the money is not there right now. The County is using some of their resource recovery money to try to parlay it into a larger volume grant so there is an investment in high-speed internet in Washington County.

Lorraine Forcier stated for one house to connect to high-speed the cost would be \$70,000.00; if all 25 houses agreed to connect it would cost \$3,500.00 per house.

Resident Jeff Zappieri stated the surveys should hit other segments of the community in addition to citizens. Councilwoman Havens stated the committee has identified each of the groups, business, agriculture, and tourism.

A **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of ayes to enter into an executive session at 7:00 pm to discuss pending litigation, no action is anticipated.

A **motion** by Councilman Haessly seconded by Councilwoman Havens and carried by a vote of 4 ayes to exit the executive session at 8:14 pm, no action was taken.

There being no further business before the Board the meeting was adjourned at 8:14pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk