

**TOWN OF KINGSBURY - OFFICE OF CODE ENFORCEMENT
APPLICATION FOR RESIDENTIAL ONE OR TWO FAMILY BUILDING PERMIT**

DATE: _____ PERMIT #: _____ EXPIRES: _____

APPLICANT: _____ OWNER: Y N *

ADDRESS: _____

_____ PHONE: _____

PROJECT LOCATION: _____ TAX ID: _____

CONTRACTOR: _____ PHONE: _____

DESIGN PROFESSIONAL: _____ PHONE: _____

PROPOSED PROJECT: _____

SEWAGE DISPOSAL: _____

LOT SIZE: _____ FRONTAGE: _____ PROJECT SQ. FT.: _____

ESTIMATED PROJECT COST: _____ FEE: _____

In consideration of the granting of the requested permit, the applicant agrees to comply with all applicable provisions of the Code of the Town of Kingsbury, the Residential Code of New York State, the Fire Code of New York State and the New York State Uniform Fire Prevention and Building Codes.

DATE

APPLICANT SIGNATURE

* PROPERTY OWNER: _____

(IF OTHER THAN APPLICANT)

SEE REVERSE SIDE FOR ATTACHMENTS AND REQUIRED DOCUMENTATION

OFFICIAL USE ONLY

**TOWN OF KINGSBURY - OFFICE OF CODE ENFORCEMENT
APPLICATION FOR RESIDENTIAL ONE OR TWO FAMILY BUILDING PERMIT**

ATTACHMENTS AND REQUIRED DOCUMENTATION

BLUEPRINTS OR STRUCTURAL DRAWINGS IN TWO COPIES. HOMES OF 1500 SQUARE FEET OR GREATER REQUIRE SEAL AND SIGNATURE OF NEW YORK STATE LICENSED DESIGN PROFESSIONAL.

SITE PLAN SHOWING HOUSE LOCATION, WELL AND SEPTIC SITES, DISTANCES FROM HOUSE TO LOT LINES, AND WELL AND SEPTIC SEPARATION.

STATEMENT INDICATING COMPLIANCE WITH THE ENERGY CODE OF THE STATE OF NEW YORK.

DOCUMENTATION ON ANY OF THE FOLLOWING THAT APPLY:
TRUSS DESIGN : HVAC DESIGN AND CAPACITY: INSTALLATION
DOCUMENTS FOR SOLID FUEL AND GAS FIRED STOVES AND FIREPLACES.

SEWAGE SEPTIC SYSTEM DESIGN. DESIGN MAY REQUIRE ENGINEER SEAL AND SIGNATURE.

PROOF OF WORKMAN'S COMPENSATION COVERAGE, OR WAIVER.

PERMIT FEE: \$.15 (fifteen cents) PER SQUARE FOOT OF NEW CONSTRUCTION.
(ROUNDED TO NEAREST DOLLAR)

SOME OR ALL OF THE FOLLOWING SITE INSPECTIONS WILL BE REQUIRED:

FOOTINGS - BACK FILL - FRAMING - INSULATION - ROUGH PLUMBING

FIRE STOPPING - SEPTIC SYSTEM WHILE STILL EXPOSED

ELECTRICAL (ROUGH AND FINAL BY QUALIFIED 3RD PARTY INSPECTOR)

FINAL INSPECTION PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

NOTES

**TOWN OF KINGSBURY - OFFICE OF CODE ENFORCEMENT
APPLICATION FOR RESIDENTIAL ONE OR TWO FAMILY BUILDING PERMIT**

**TOWN OF KINGSBURY - OFFICE OF CODE ENFORCEMENT
APPLICATION FOR BUILDING PERMIT**

DATE: _____ PERMIT #: _____ EXPIRES: _____

APPLICANT: _____ OWNER: Y N *

ADDRESS: _____
_____ PHONE: _____

PROJECT LOCATION: _____ TAX ID: _____

CONTRACTOR: _____ PHONE: _____

DESIGN PROFESSIONAL: _____ PHONE: _____

PROPOSED PROJECT: _____

SEWAGE DISPOSAL: _____

LOT SIZE: _____ FRONTAGE: _____ PROJECT SQ. FT.: _____

ESTIMATED PROJECT COST: _____ FEE: _____

In consideration of the granting of the requested permit, the applicant agrees to comply with all applicable provisions of the Code of the Town of Kingsbury, the Building Code of New York State, the Fire Code of New York State and the New York State Uniform Fire Prevention and Building Codes.

DATE APPLICANT SIGNATURE

* PROPERTY OWNER: _____

(IF OTHER THAN APPLICANT)

SEE REVERSE SIDE FOR ATTACHMENTS AND REQUIRED DOCUMENTATION

OFFICIAL USE ONLY

ATTACHMENTS AND REQUIRED DOCUMENTATION

**TOWN OF KINGSBURY - OFFICE OF CODE ENFORCEMENT
APPLICATION FOR BUILDING PERMIT**

BLUEPRINTS OR STRUCTURAL DRAWINGS IN TWO COPIES. PROJECTS VALUED AT \$20,000 OR GREATER REQUIRE SEAL AND SIGNATURE OF NEW YORK STATE LICENSED DESIGN PROFESSIONAL.

SITE PLAN SHOWING BUILDING LOCATIONS, SITE IMPROVEMENTS, DISTANCES FROM STRUCTURES TO LOT LINES, SEWER AND WATER FACILITIES.

STATEMENT INDICATING COMPLIANCE WITH THE ENERGY CODE OF THE STATE OF NEW YORK.

DOCUMENTATION ON ANY OF THE FOLLOWING THAT APPLY:
TRUSS DESIGN : HVAC DESIGN AND CAPACITY: INSTALLATION DOCUMENTS FOR SOLID FUEL AND GAS FIRED STOVES AND FIREPLACES. COMPLIANCE WITH REQUIRED DESIGN LOADS. STORM WATER DATA.

SEWAGE SEPTIC SYSTEM DESIGN WITH NY LICENSED ENGINEER SEAL AND SIGNATURE WHEN REQUIRED.

PROOF OF WORKMAN'S COMPENSATION COVERAGE, OR WAIVER.

PERMIT FEE:

COMMERCIAL/INDUSTRIAL - \$.25 (twenty-five cents) PER SQUARE FOOT OF NEW CONSTRUCTION MINIMUM \$300. (ROUNDED TO NEAREST DOLLAR)

MULTI - FAMILY - \$.20 (twenty cents) PER SQUARE FOOT OF NEW CONSTRUCTION MINIMUM \$300. (ROUNDED TO NEAREST DOLLAR)

SOME OR ALL OF THE FOLLOWING SITE INSPECTIONS WILL BE REQUIRED:

FOOTINGS - BACKFIELD - FRAMING - INSULATION - ROUGH PLUMBING

FIRE STOPPING - SEPTIC SYSTEM WHILE STILL EXPOSED

ELECTRICAL (ROUGH AND FINAL BY QUALIFIED 3RD PARTY INSPECTOR)

FINAL INSPECTION PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

NOTES

APPLICATION FOR VARIANCE FROM THE REQUIREMENTS OF
THE ZONING ORDINANCE OF THE TOWN OF KINGSBURY

INSTRUCTIONS

1. COMPLETE A PORTIONS OF THE APPLICATION INCLUDING ATTACHMENTS AND ENVIRONMENTAL ASSESSMENT FORM IF REQUIRED.
2. APPLICATIONS AND ATTACHMENTS MUST BE PRINTED LEGIBLY OR TYPE WRITTEN.
3. APPLICATION MUST BE SUBMITTED WITH ELEVEN (11) COPIES.
4. APPLICATION FEE OF \$200. MUST BE SUBMITTED WITH APPLICATION.
5. THE REGULAR ZONING BOARD MEETINGS OCCUR ON THE FOURTH THURSDAY EACH MONTH. COMPLETED APPLICATION AND FEE MUST BE SUBMITTED BY THE LAST BUSINESS DAY OF THE MONTH PRECEDING THE HEARING DATE.
6. VARIANCES ARE OF TWO TYPES, USE OR AREA. ATTACHMENT I OF THE APPLICATION MUST ADDRESS THE FOLLOWING ISSUES FOR EACH TYPE OF VARIANCE.
7. THE BOARD MEETING IS A PUBLIC HEARING, NEIGHBORS WILL BE NOTIFIED, AND THE MEETING WILL BE PUBLISHED IN THE LEGAL ADS OF THE NEWSPAPER.
8. THE BOARD OF APPEALS HAS THE AUTHORITY TO IMPOSE REASONABLE CONDITIONS ON BOTH USE AND AREA VARIANCES.
9. WRITTEN PERMISSION FROM THE APPLICANT IS REQUIRED FOR AN AGENT TO ACT ON THE APPLICANT'S BEHALF.
10. THE ZONING ADMINISTRATOR'S OFFICE IS OPEN WEEKDAYS FROM 8:30 A.M. TO 4:00 P.M. AND WILL ASSIST YOU IN ANY POSSIBLE.

USE VARIANCE

A USE VARIANCE IS REQUIRED IN ORDER TO DEVELOP OR USE A PROPERTY IN A MANNER WHICH IS NOT PERMITTED OR IS PROHIBITED BY THE ZONING ORDINANCE. IN ORDER FOR THE BOARD TO GRANT A USE VARIANCE, CURRENT LAW REQUIRES THE APPLICANT PROVE UNNECESSARY HARDSHIP AND SATISFY ALL OF THE FOLLOWING CRITERIA:

- B. UNDER APPLICABLE ZONING REGULATIONS, THE APPLICANT IS DEPRIVED OF ALL ECONOMIC USE OR BENEFIT FROM THE PROPERTY IN QUESTION. THE DEPRIVATION MUST BE ESTABLISHED BY COMPETENT FINANCIAL EVIDENCE.
- C. THE ALLEGED HARDSHIP MUST BE UNIQUE TO THE PROPERTY, AND NOT APPLICABLE TO A SUBSTANTIAL PORTION OF THE DISTRICT.
- D. THE VARIANCE, IF GRANTED WILL NOT ALTER THE ESSENTIAL CHARACTER OF THE NEIGHBORHOOD.
- E. THE ALLEGED HARDSHIP IS NOT SELF-CREATED.

THE ZONING BOARD MAY GRANT THE MINIMUM RELIEF NECESSARY TO ALLOW REASONABLE USE OF THE LAND IN QUESTION.

APPLICATION FOR VARIANCE FROM THE REQUIREMENTS OF
THE ZONING ORDINANCE OF THE TOWN OF KINGSBURY

AREA VARIANCE

AN AREA VARIANCE IS A REQUEST FOR MODIFICATION OF THE DIMENSIONAL STANDARDS CONTAINED IN THE ZONING ORDINANCE. (I.E. SETBACKS, FRONTAGE, ETC.) THIS APPLIES WHEN STRICT APPLICATION OF THE REGULATIONS WOULD CAUSE PRACTICAL DIFFICULTY WHEN THE APPLICANT WISHES TO USE OR DEVELOP THE PROPERTY IN A MANNER PERMITTED BY THE ORDINANCE. IN MAKING A DETERMINATION OF PRACTICAL DIFFICULTY, THE BOARD OF APPEALS MAY CONSIDER:

F. WHETHER AN UNDESIRABLE CHANGE WILL BE PRODUCED IN THE CHARACTER OF THE NEIGHBORHOOD, OR A DETRIMENT TO NEARBY PROPERTIES WILL BE CREATED.

G. WHETHER IT IS FEASIBLE FOR THE APPLICANT TO GAIN THE BENEFIT DESIRED BY SOME MEANS OTHER THAN A VARIANCE.

H. WHETHER THE REQUESTED VARIANCE IS SUBSTANTIAL.

I. WHETHER THE GRANTING OF THE VARIANCE WILL HAVE AN ADVERSE EFFECT OR IMPACT ON THE PHYSICAL OR ENVIRONMENTAL CONDITIONS IN THE NEIGHBORHOOD.

THE APPEALS BOARD MAY GRANT THE MINIMUM RELIEF NECESSARY TO ALLOW REASONABLE USE OF THE LAND IN QUESTION.

APPLICATION FOR VARIANCE FROM THE REQUIREMENTS OF
THE ZONING ORDINANCE OF THE TOWN OF KINGSBURY

TO THE ZONING BOARD OF APPEALS:

THIS APPLICATION FOR A VARIANCE IS MADE PURSUANT TO SECTION 80-15 OF THE CODE OF THE TOWN OF KINGSBURY.

APPLICATION DATE: _____

PROPERTY OWNER: _____ PHONE: _____

ADDRESS:

LOCATION: _____

TAX MAP NUMBERS: _____ ZONING DISTRICT: _____

APPLICATION IS MADE FOR A VARIANCE FROM THE REQUIREMENTS OF SECTION(S):

OF THE ZONING ORDINANCE TO PERMIT THE PREMISES TO BE USED OR DEVELOPED AS FOLLOWS:

ATTACHED PLEASE FIND THE FOLLOWING DOCUMENTATION IF APPLICABLE:

(1) A DESCRIPTION OF THE SPECIAL CIRCUMSTANCES AND/OR PHYSICAL CONDITIONS WHICH DEMONSTRATE THAT PRACTICAL DIFFICULTY OR UNNECESSARY HARDSHIP IS IMPOSED BY THE ORDINANCE AND DEPRIVES THE APPLICANT OF REASONABLE USE OF THE PREMISES, ADDRESSING THE SPECIFIC CRITERIA OUTLINED IN THE INSTRUCTIONS.

(2) A SCALED SITE MAP INDICATION THE FOLLOWING: LOCATION OF SITE WITHIN THE TOWN, LOT DIMENSIONS, NORTH ARROW, LOCATION AND DIMENSIONS OF BUILDINGS EXISTING AND PROPOSED, SETBACK DISTANCES, PARKING LAYOUTS, PROMINENT SLOPES AND OTHER PHYSICAL FEATURES OF THE PROPERTY, LOCATION OF WATER AND SEWER SYSTEMS EXISTING AND PROPOSED, EASEMENTS AND PUBLIC ROADS, ADJACENT OWNERSHIP.

THE APPLICANT REPRESENTS FOR THE REASONS SET FORTH IN THIS APPLICATION, THAT THE GRANTING OF THE VARIANCE IS NECESSARY FOR THE REASONABLE USE OF THE LAND OR BUILDING INVOLVED, AND IS THE MINIMUM VARIANCE THAT WILL ACCOMPLISH THIS PURPOSE.

DATE: _____ APPLICANT SIGNATURE: _____

OFFICE USE

APPLICATION # :

FEE:

PUBLISHED ON :

HEARING DATE:

RESULT:

APPLICATION FOR VARIANCE FROM THE REQUIREMENTS OF
THE ZONING ORDINANCE OF THE TOWN OF KINGSBURY

APPLICATION FOR SITE PLAN REVIEW/USE PERMIT
TOWN OF KINGSBURY PLANNING BOARD

DATE: _____ PERMIT #:

APPLICANT NAME:

APPLICANT ADDRESS:

APPLICANT PHONE:

LOCATION:

TAX MAP #:

ZONING DISTRICT:

I DO HEREBY APPLY FOR SITE PLAN REVIEW PURSUANT TO ARTICLE VIII OF THE
CODE OF THE TOWN OF KINGSBURY.

DESCRIPTION OF PROJECT:

APPLICANT SIGNATURE:

DATE:

FEE:

HEARING DATE:

RESULT:

APPLICATION FOR SITE PLAN REVIEW/USE PERMIT
TOWN OF KINGSBURY PLANNING BOARD

INSTRUCTIONS

1. COMPLETE ALL PORTIONS OF THE APPLICATION INCLUDING ATTACHMENTS AND ENVIRONMENTAL ASSESSMENT FORM.
2. ATTACH A DRAWING INCLUDING ALL APPLICABLE ITEMS IN THE ENCLOSED CHECKLIST.
3. APPLICATIONS AND ATTACHMENTS MUST BE PRINTED LEGIBLY OR TYPE WRITTEN.
4. APPLICATION MUST BE SUBMITTED WITH TWENTY-TWO (22) COPIES.
5. APPLICATION FEE OF \$200. MUST BE SUBMITTED WITH APPLICATION.
6. THE REGULAR PLANNING BOARD MEETINGS OCCUR ON THE THIRD WEDNESDAY OF EACH MONTH. COMPLETED APPLICATION AND FEE MUST BE SUBMITTED BY THE LAST BUSINESS DAY OF THE MONTH PRECEDING THE HEARING DATE. FROM TIME TO TIME, SPECIAL MEETINGS OF THE BOARD ARE HELD AT THE DISCRETION OF THE BOARD CHAIRMAN.
7. WRITTEN PERMISSION FROM THE APPLICANT IS REQUIRED FOR AN AGENT TO ACT ON THE APPLICANT'S BEHALF.
8. THE ZONING ADMINISTRATOR'S OFFICE IS OPEN WEEKDAYS FROM 8:30 A.M. TO 4:00 P.M. AND WILL ASSIST YOU IN ANY WAY POSSIBLE.

NOTE: PROJECTS WHICH DISTURB 1 ACRE OR MORE OF LAND MUST SUBMIT A STORM WATER POLLUTION PREVENTION PLAN (SWPPP)

THE PLANNING BOARDS REVIEW OF THE SITE PLAN SHALL INCLUDE, AS APPROPRIATE, BUT SHALL NOT BE LIMITED TO:

- B. LOCATION, ARRANGEMENT, SIZE, DESIGN AND GENERAL SITE COMPATIBILITY OF BUILDINGS, LIGHTING AND SIGNS.
- C. ADEQUACY AND ARRANGEMENT OF VEHICULAR TRAFFIC ACCESS AND CIRCULATION, INCLUDING INTERSECTIONS, ROAD WIDTHS, PAVEMENT SURFACES, DIVIDERS AND TRAFFIC CONTROLS.
- D. LOCATION, ARRANGEMENT, APPEARANCE AND SUFFICIENCY OF OFF-STREET PARKING AND LOADING.

APPLICATION FOR SITE PLAN REVIEW/USE PERMIT
TOWN OF KINGSBURY PLANNING BOARD

E. ADEQUACY AND ARRANGEMENT OF PEDESTRIAN TRAFFIC ACCESS AND CIRCULATION, WALKWAY STRUCTURES, CONTROL OF INTERSECTIONS WITH VEHICULAR TRAFFIC AND OVERALL PEDESTRIAN CONVENIENCE.

F. ADEQUACY OF STORM WATER AND DRAINAGE FACILITIES.

G. ADEQUACY OF WATER SUPPLY AND SEWAGE FACILITIES.

H. ADEQUACY, TYPE AND ARRANGEMENT OF TREES, SHRUBS AND OTHER LANDSCAPING CONSTITUTING A VISUAL AND/OR NOISE BUFFER BETWEEN APPLICANT'S AND ADJOINING LANDS, INCLUDING THE MAXIMUM RETENTION OF EXISTING VEGETATION.

I. ADEQUACY OF FIRE LANES AND OTHER EMERGENCY ZONES AND THE PROVISIONS FOR FIRE HYDRANTS.

J. SPECIAL ATTENTION TO THE ADEQUACY AND IMPACT OF STRUCTURES, ROADWAYS AND LANDSCAPING IN AREAS WITH SUSCEPTIBILITY TO PONDING, FLOODING, AND/OR EROSION.

APPLICATION FOR SITE PLAN REVIEW/USE PERMIT
TOWN OF KINGSBURY PLANNING BOARD

**CHECKLIST FOR SITE PLAN SKETCH IF YOU ARE UNABLE TO PROVIDE
INFORMATION ON SKETCH PLEASE PROVIDE A NARRATIVE DESCRIPTION.**

TITLE OF DRAWING INCLUDING NAME AND ADDRESS OF APPLICANT, OWNER OF PROPERTY AND PERSONS RESPONSIBLE FOR DRAWING.

NORTH ARROW, SCALE AND DATE.

PROPERTY BOUNDARIES AND ADJACENT NEIGHBORS.

EXISTING WATERCOURSES.

GRADING AND DRAINAGE PLANS SHOWING EXISTING AND PROPOSED CONTOURS.

LOCATION, DESIGN AND TYPE OF CONSTRUCTION OF ALL PARKING AND TRUCK LOADING AREAS SHOWING ACCESS AND EGRESS, TRAFFIC CIRCULATION PATTERNS, DIVIDERS AND TRAFFIC CONTROLS.

PROVISIONS FOR PEDESTRIAN EGRESS.

LOCATION OF OUTDOOR STORAGE, IF ANY.

LOCATION, DESIGN AND CONSTRUCTION MATERIALS OF ALL EXISTING AND PROPOSED SITE IMPROVEMENTS, INCLUDING DRAINS, CULVERTS, RETAINING WALLS AND FENCES.

DESCRIPTION OF THE METHOD OF SEWAGE DISPOSAL AND LOCATION, DESIGN AND CONSTRUCTION MATERIALS OF SUCH FACILITIES.

DESCRIPTION AND METHOD OF SECURING WATER AND LOCATION, DESIGN AND CONSTRUCTION MATERIALS OF SUCH FACILITIES.

LOCATION OF FIRE AND OTHER EMERGENCY ZONES.

LOCATION, DESIGN AND CONSTRUCTION MATERIALS OF ALL ENERGY DISTRIBUTION FACILITIES, INCLUDING ELECTRICAL, GAS OR SOLAR ENERGY.

LOCATION, SIZE AND DESIGN AND TYPE OF CONSTRUCTION OF ALL SIGNS.

LOCATION AND PROPOSED DEVELOPMENT OF ALL BUFFER AREAS; INCLUDING EXISTING VEGETATION COVER, PERCENT OF PERMEABLE LAND.

LOCATION, HEIGHT AND DESIGN OF ALL OUTDOOR LIGHTING FACILITIES, DIRECTION OF LIGHT BEAM.

APPLICATION FOR SITE PLAN REVIEW/USE PERMIT
TOWN OF KINGSBURY PLANNING BOARD

IDENTIFICATION OF THE LOCATION AND AMOUNT OF BUILDING AREA PROPOSED FOR RETAIL SALES OR SIMILAR COMMERCIAL ACTIVITY.

GENERAL LANDSCAPE PLAN AND PLANTING SCHEDULING.

AN ESTIMATED PROJECT CONSTRUCTION SCHEDULE.

RECORD OF APPLICATION FOR AND APPROVAL STATUS OF ALL NECESSARY PERMITS FROM STATE AND COUNTY OFFICIALS.

IDENTIFICATION OF ANY STATE OR COUNTY PERMITS REQUIRED FOR THE PROJECTS EXECUTION.

OTHER ELEMENTS INTEGRAL TO THE PROPOSED DEVELOPMENT AS MAY BE CONSIDERED NECESSARY BY THE PLANNING BOARD OR THE APPLICANT.

APPLICATION FOR SITE PLAN REVIEW/USE PERMIT
TOWN OF KINGSBURY PLANNING BOARD

APPLICATION FOR SIGN PERMIT
TOWN OF KINGSBURY

DATE: _____ PERMIT #:

APPLICANT NAME: _____ PHONE: _____

ADDRESS: _____

OWNER NAME: _____ PHONE: _____

ADDRESS: _____

PROPERTY LOCATION:

TAX MAP NUMBER: _____ ZONE DISTRICT: _____

CONTRACTOR:

SIGN DIMENSIONS: _____ HEIGHT FROM GRADE: _____

MATERIALS: _____ ILLUMINATED: _____

SETBACK FROM ROAD: _____ FEE: \$50.00

ATTACH DRAWING.

IN CONSIDERATION OF THE GRANTING OF THE PERMIT REQUESTED, THE APPLICANT AGREES TO COMPLY WITH ALL APPLICABLE PROVISIONS OF THE CODE OF THE TOWN OF KINGSBURY, AND THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE.

DATE: _____ APPLICANT SIGNATURE: _____

APPROVED: _____ EXPIRES: _____

PLAN REVIEWED BY: _____ CO ISSUED: _____

APPLICATION FOR POOL PERMIT
TOWN OF KINGSBURY

DATE: _____ PERMIT #: _____ FEE: \$40.00

APPLICANT NAME: _____ PHONE: _____

ADDRESS: _____

PROPERTY LOCATION:

TAX MAP NUMBER:

CONTRACTOR:

POOL TYPE:

HEIGHT FROM GRADE OR FENCE TYPE:

SETBACK SIDE LINE/REAR LINE:

SKETCH SITE BELOW:

IN CONSIDERATION OF THE GRANTING OF THE PERMIT REQUESTED, THE APPLICANT AGREES TO COMPLY WITH ALL APPLICABLE PROVISIONS OF THE CODE OF THE TOWN OF KINGSBURY, AND THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE.

DATE: _____ APPLICANT SIGNATURE: _____

APPROVED: _____ EXPIRES: _____
ELECTRICAL INSPECTION BY: _____ CO ISSUED: _____

APPLICATION FOR INSTALLATION OF SOLID FUEL BURNING APPLIANCE, CHIMNEYS AND FLUES
TOWN OF KINGSBURY

DATE: _____ PERMIT #:

APPLICANT NAME: _____ PHONE:

ADDRESS: _____

PROPERTY LOCATION: _____ TAX MAP #:

CONTRACTOR:

APPLIANCE TYPE: (CIRCLE APPROPRIATE TYPES)

_____ STOVE:	COAL	WOOD	PELLET	OTHER
_____ FIREPLACE:	MASONRY	FACTORY BUILT	INSERT	ZERO CLEARANCE
_____ FURNACE:	HOT AIR	BOILER	OUTDOOR FURNACE	

MANUFACTURE: _____ **MODEL#:** _____
(APPLIANCE MUST BE LISTED AND APPROVED BY A NATIONALLY RECOGNIZED TESTING AGENCY)

CHIMNEY TYPE: (CIRCLE APPROPRIATE TYPES)

_____ MASONRY:	BLOCK	BRICK	STONE
_____ FLUE:	TILE	STEEL	
_____ FACTORY BUILT:	DOUBLE WALL	TRIPLE WALL	INSULATED

APPLICATIONS SHOULD INCLUDE A DRAWING AND/OR MANUFACTURES LITERATURE SHOWING: LOCATIONS OF APPLIANCE AND CHIMNEY, CLEARANCES AND TYPES OF MATERIALS USED IN CONSTRUCTION. MANUFACTURES INSTALLATION INSTRUCTIONS MUST BE AVAILABLE ON SITE FOR INSPECTION PURPOSES.

DO NOT BEGIN INSTALLATION BEFORE APPLICATION IS APPROVED AND AN INSPECTION SCHEDULE HAS BEEN ARRANGED.

CONSTRUCTUION / INSTALLATION OF ALL SOLID FUEL BURNING APPLIANCES SHALL CONFORM TO THE NEW YORK STATE FIRE PREVENTION AND BUILDING CODES.

UPON COMPLETION OF FINAL INSPECTION, A CERTIFICATE WILL BE ISSUED TO THE APPLICANT.

COMPLETED APPLICATION WITH FEE OF \$40 MUST BE SUBMITTED TO THE OFFICE OF THE ZONING ADMINISTRATOR, 210 MAIN STREET, HUDSON FALLS, NY 12839

DATE: _____ APPLICANT SIGNATURE: _____

APPROVED: _____ EXPIRES: _____
ELECTRICAL INSPECTION BY: _____ CO ISSUED: _____

APPLICATION FOR INSTALLATION OF SEWAGE SEPTIC SYSTEMS
TOWN OF KINGSBURY

DATE: _____ PERMIT #:

APPLICANT NAME: _____ PHONE:

ADDRESS: _____

PROPERTY LOCATION: _____ TAX MAP #:

CONTRACTOR:

LICENSED ENGINEER:

DESIGN TYPE:

DATES OF PERCOLATION TESTS:

WATER SOURCE:

SEPARATION DISTANCES BETWEEN PROPOSED ABSORPTION LATERALS AND:
ON SITE WELL: _____ NEIGHBORING WELLS:

NEIGHBORING ABSORPTION LATERALS:

APPLICATIONS SHOULD INCLUDE A DRAWING TO INCLUDE, LOCATIONS OF ALL SYSTEM COMPONENTS AND TYPES OF MATERIALS USED IN CONSTRUCTION. ENGINEERED DRAWINGS ARE REQUIRED FOR ANY ALTERNATIVE SYSTEM AND MUST BE AVAILABLE ON SITE FOR INSPECTION PURPOSES.

DO NOT BEGIN INSTALLATION BEFORE APPLICATION IS APPROVED AND AN INSPECTION SCHEDULE HAS BEEN ARRANGED.

CONSTRUCTUION / INSTALLATION OF ALL SEPTIC SYSTEMS SHALL CONFORM TO THE CODE OF THE TOWN OF KINGSBURY AND THE NEW YORK STATE HEALTH CODES.

UPON COMPLETION OF FINAL INSPECTION, A COMPLIANCE CERTIFICATE WILL BE ISSUED TO THE APPLICANT.

COMPLETED APPLICATION WITH FEE OF \$50 MUST BE SUBMITTED TO THE CODE ENFORCEMENT OFFICER, 210 MAIN STREET, HUDSON FALLS, NY 12839

DATE: _____ APPLICANT SIGNATURE: _____

APPROVED: _____ EXPIRES: _____

FINAL INSPECTION BY: _____ CERTIFICATE ISSUED: _____

CERTIFICATE #

APPLICATION FOR SUBDIVISION OF LANDS
TOWN OF KINGSBURY PLANNING BOARD

DATE: APPLICATION #: CLASS:

OWNER: PHONE:

ADDRESS:

PROPERTY LOCATION:

TAX MAP NUMBER: ZONE DISTRICT:

TOTAL ACREAGE OF PROPERTY:

NUMBER AND SIZE OF PROPOSED LOTS:

ATTACH DESCRIPTION OF CURRENT SITE CONDITIONS INCLUDING EXISTING BUILDINGS, STREAMS, SOIL CONDITIONS, FOLIAGE AND CHARACTER OF SURROUNDING LANDS.

ATTACH A DETAILED DESCRIPTION OF ANY EASEMENTS, COVENANTS OR OTHER RESTRICTIONS ON THE PROPERTY. INCLUDE ANY PRIOR TOWN PLANNING OR ZONING DETERMINATIONS IN THIS DESCRIPTION.

ATTACH A SKETCH PLAN DRAWING WITH NARRATIVE AS REQUIRED, AS PER THE CHECKLIST IN THE INSTRUCTIONS FOR THIS APPLICATION.

WRITTEN CONSENT MUST BE ATTACHED FOR AN AGENT TO ACT ON THE OWNERS BEHALF.

APPLICANT MY BE RESPONSIBLE FOR CERTAIN COSTS INCURRED BY THE TOWN RELATING TO THIS APPLICATION.

APPLICATION, DRAWINGS AND SUPPORTING DOCUMENTS SHOULD BE SUBMITTED IN 11 COPIES.

APPLICATION FEE MUST ACCOMPANY THIS APPLICATION.

DATE: _____ APPLICANT SIGNATURE: _____

OFFICE USE

APPLICATION # : FEE:

HEARING DATES: RESULT:

APPLICATION FOR SUBDIVISION OF LANDS
TOWN OF KINGSBURY PLANNING BOARD

CHECKLIST FOR SKETCH PLAN OF SUBDIVISION
IF YOU ARE UNABLE TO PROVIDE INFORMATION ON SKETCH
PLEASE PROVIDE A NARRATIVE DESCRIPTION.

- ◆ subdivision name, name and address of applicant, owner of property, town and county in which subdivision is located.
- ◆ north arrow, scale and date.
- ◆ property boundaries, and adjacent neighbors.
- ◆ existing prominent contours at 10 foot intervals.
- ◆ description of the method of sewage disposal and location, design and construction materials of such facilities.
- ◆ description and method of securing water, and location, design and construction materials of such facilities.
- ◆ other elements integral to the proposed development as may be considered necessary by the planning board or the applicant.

ACCELERATED MINOR SUBDIVISION PROCEDURE

The applicant may elect to submit a complete application, including a reproducible plat in accordance with A84-20 of Article IV. If the Subdivision is classified as minor, and the application is deemed complete, the Planning Board may accelerate the approval procedure.

THE COMPLETE TEXT OF THE SUBDIVISION ORDINANCE IS AVAILABLE AND WILL BE PROVIDED WITH ALL MAJOR SUBDIVISION APPLICATIONS AND UPON REQUEST WITH MINOR SUBDIVISION APPLICATIONS.