

April 4, 2022 Town Board Meeting Minutes

The first regular meeting was conducted on April 4, 2022, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

PRESENT: Dana Hogan, Supervisor
Richard Doyle, Councilman
William Haessly, Councilman
James Lindsay, Councilman

ABSENT: Dan Washburn, Councilman

OTHERS PRESENT: Michael Graham, Highway Superintendent
Rebecca Pomainville, Comptroller
Todd Humiston, Code Enforcement & Dog Control Officer
Dave Meager, Amsure
Alan VanTassel, StoredTech
Town Residents: Jeff Zappieri, Summer Downey

The meeting was called to order by Supervisor Hogan at 6:30 pm and opened for the order of business with the Flag Salute led by Councilman Lindsay.

The minutes of the March 21, 2022 Town Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Lindsay seconded by Councilman Doyle and carried by a vote of 4 ayes.

Supervisor Hogan introduced Dave Meager of Amsure who carries the insurance for the Town. Mr. Meager stated the Town is insured with NYMIR (New York Municipal Insurance Reciprocal) which was created by the Association of Towns to insure municipalities in New York State. The policy can be tailored to the needs of the Town, and they are non-profit. The Town has blanket coverage and does not have to worry about being under-insured; the Town has \$3,274,893.00 which can be accessed with a \$500.00 deductible. As a claim approaches \$5,000.00, the deductible decreases and if over \$5,000.00 the deductible disappears. The general liability coverage looks like \$1,000,000.00 and has a \$5,000,000.00 umbrella which totals \$6,000,000.00 for general liability claims. The general liability claims are for people who get hurt on your property and includes streets and roads. There will also be Public Official coverage.

Mr. Meager reviewed the coverage of the vehicles and equipment for the Highway Garage, the crime coverage, and the disability benefits policy. The renewal premium would be \$38,488.65.

Mr. Meager explained the cyber market has changed; because nearly half of the ransomware attacks in 2020 were directed towards municipalities some insurance companies will no longer afford cyber coverage to municipalities. The NYMIR coverage changed from \$250,000.00 last year to \$25,000.00 this year at a cost of \$861.00. After some research Mr. Meager provided a quote from National Specialty Insurance Company in the amount of \$2,381.00 with \$1,000,000.00 in coverage with a \$25,000.00 deductible.

Supervisor Hogan requested an evaluation on the assessment of the Highway Garage.

Mr. Meager stated the Board could consider an increase in the deductible for the Highway Garage; it would save the Town \$563.00. The Board agreed to a \$2,500.00 deductible for the Highway Garage.

The Board agreed to move forward with the National Specialty Insurance Company for Cyber Security coverage. The Town will submit an application for the cyber security coverage.

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Alan VanTassel of StoredTech was present to discuss cyber security. He stated there is no way to recover from a ransomware attack if you don't have reliable backups. You have to pay the ransom and then there is no guarantee that they may still be in your system. The solution that has been presented to the Town has multiple layers of backup and offsite storage. Mr. VanTassel would like a copy of the application for the cyber security coverage from National Specialty Insurance Company that was provided by Dave Meager.

Today there was a customer casing kickoff call with the Town Comptroller who will be the project manager. Most of the equipment has arrived, except for 2 laptops, and the highway garage needs a firewall. They expect to have most of the hardware in by the end of the month. The Microsoft Solution will consolidate data into one spot with One Drive and Share Point. It will back up 3 times a day and stores for an infinite period of time.

StoredTech will also become the Town's IT vendor, the managed service provider.

Orbital Fire is the company that was going to do security awareness training, putting a security procedure in place. The document has not been signed; the Comptroller explained she had requested a proposal from the current vendor that does the Town's firewall and is waiting for a response so the Board has an opportunity to review both proposals.

Councilman Haessly asked if the Town would have a separate email system. Mr. VanTassel responded yes; the Comptroller stated the Town would be using Outlook.

Councilman Haessly asked if support would be conducted on site. Mr. Van Tassel stated they could be onsite in 15 minutes but 95% of their support is done remote, instantaneous virtual desktide sharing, wherever you are at 24/7, 365 days a year.

Supervisor Hogan stated the discussion about amendments to the zoning law will be tabled until the next Board Meeting. Councilman Doyle suggested there should be a better definition for buffer zone between residential and commercial properties. Code Enforcement Officer stated the current Zoning Laws are from the 1980's and suggested major changes should be made.

A **motion** by Councilman Doyle seconded by Councilman Lindsay and carried by a vote of 4 ayes to accept the Annual Report of the Supervisor for 2021.

TOWN CLERK REPORT:

TO: Supervisor Hogan
Councilman: Doyle, Haessly, Lindsay, Washburn

FROM: Tax Collector: Cynthia A. Bardin

SUBJECT: 2022Town & County Tax Collection

DATE: April 6, 2022

Paid to Supervisor: January 3, 2022 - \$17,503.45
January 7, 20212 - \$385,174.41
January 14, 2022 \$859,350.84
January 21, 2022 \$512,371.26

Total Paid to Supervisor including water relevies: \$1,778,400.26

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Penalties Paid to Town:

2/07/2022	\$134.09
2/14/2022	\$600.32
2/22/2022	\$245.51
2/25/2022	\$440.16
3/7/2022	\$1,566.44
3/14/2022	\$824.47
3/21/2022	\$763.69
3/28/2022	\$1,545.80
4/4/2022	\$ 2,457.97

Total: \$8,500.99

A resident on Luke Lane requested his road be paved. The Town Clerk explained it had been discussed at the last Board Meeting; it would be paved when construction of new homes was nearly completed due to the construction vehicles that would be on the roads.

Councilman Doyle asked how many tax bills were returned to the County. The Town Clerk estimated approximately 300.

CODE ENFORCEMENT & DOG CONTROL OFFICER REPORT:

Fort Ann does not have a dog control officer at this time; the Town does have an inter-municipal agreement with them. Dog Control Officer Humiston has not received any calls but is concerned it is a one-sided agreement at this point. Supervisor Hogan stated it falls to the Supervisor if the dog control officer is out of town, Supervisor Hall would have to step in.

HIGHWAY SUPERINTENDENT REPORT:

The roads have been unposted, everything is cleaned up.

The sweeping of the roads will begin next week.

A **motion** by Councilman Doyle seconded Councilman Haessly and carried by a vote of 4 ayes giving permission for Highway Superintendent Michael Graham to attend Highway School in Ithaca June 5 – 7; the money is in his budget.

On Saturday from 10 to 12 there will be an event at the Primary School for the community with Town trucks, fire trucks, tractors, etc. and a snowplow safety presentation.

Superintendent Graham is on the committee for the Moss Street Cemetery Association; he is seeking permission for the committee to meet at the Kingsbury Town Hall 3 to 4 times a year. The Board has no objection to the Boardroom being used by the Moss Street Cemetery Association.

Councilman Haessly asked about the status of the Court parking lot. The Comptroller stated the Town is waiting for a response from the Town Attorney.

COMPTROLLER REPORT:

The Comptroller has experienced problems with the current payroll software system. A **motion** by Councilman Doyle seconded by Councilman Lindsay and carried by a vote of 4 ayes for the Comptroller to use the services of GTM Payroll, they would do the quarterly tax returns and the W-2's.

SUPERVISOR REPORT:

Supervisor Hogan reported he had received an email in regard to the parking ticket issue with the Village of Hudson Falls from the Justice Court Fund. They have processed the transaction to correct the

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distribution of Hudson Falls parking violation fines that were originally reported to their office. A correction totaling \$17,085.00 will be included as a lump sum in the next monthly invoice with the Town of Kingsbury Justice Court activity.

There being no further business before the Board a **motion** by Councilman Doyle seconded by Councilman Haessly and carried by a vote of 4 ayes to adjourn the meeting at 7:48 pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk