

April 1, 2024 Meeting Minutes

The first regular meeting of the Kingsbury Town Board was conducted on April 1, 2024, at 6 Michigan Street, Hudson Falls, NY.

MEMBERS PRESENT: Dana Hogan, Supervisor
Sean Akins, Councilman
William Haessly, Councilman
James Lindsay, Councilman
Dan Washburn, Councilman

ABSENT:

OTHERS PRESENT: Rebecca Pomainville, Comptroller
Michael Graham, Highway Superintendent
Paige Zahaba, Deputy Town Clerk
Mike LaRose, Highway Employee
Mason Leonard, Town Resident
Dave Meager & Dustin Hall, NYMIR Insurance
Representatives

The meeting was called to order at 6:30 pm by Supervisor Hogan and opened for the order of business with the Pledge of Allegiance led by Councilman Washburn.

A **motion** by Councilman Haessly seconded by Councilman Lindsay and carried by a vote of 5 ayes to accept the minutes of the March 18, 2024, Town Board Meeting as submitted by the Town Clerk.

Dave Meager of NYMIR Insurance introduced Dustin Hall who had been with NYMIR for eight months. Mr. Meager explained the Town is insured by the New York Municipal Insurance Reciprocal which was created 30 years ago by the Association of Towns.

There is a new service offered by the agency, a free HR firm. They can be contacted at any time with HR questions. Rebecca Pomainville, Town Comptroller, will be the contact for this service.

The values for the Town buildings and contents have increased by 9% with no increase in the premium. The Town has replacement coverage. There is a disappearing deductible which means as the claim exceeds \$25,000.00 the deductible amount becomes zero.

The Town has an umbrella policy under the General Liability Coverage which appears to be a million dollars but is actually six million to any general liability claim.

The automobile coverage includes comprehensive and collision; heavy equipment like dump trucks can be covered cheaper for replacement cost if they put them on the contractor's equipment part.

Highway Superintendent Graham requested the value of 3 dump trucks be increased from \$220,000.00 to \$300,000.00. NYMIR increased the value of the Western Star Dump Truck. NYMIR has requested documentation, pictures and maintenance logs for the 2007 International Dump and the 206 Volvo Dump to review before increasing the value.

All Town employees are bonded for \$5,000.00 with a half a million extra on the Town Supervisor, Town Clerk and Town Comptroller.

The Town has a disability benefits policy with Shelter Point Life Ins. Co.

The Cyber Policy will expire in July and protects the Town from hackers.

The difference from last year's premium to this year's is less than 5% due to the good claim record the Town has.

Another free service offered by NYMIR is risk management.

Councilman Lindsay asked about insurance for the recently acquired Moss Street Cemetery. Mr. Meager stated there is liability insurance on the cemetery. There is a building that needs to be added to the policy.

Highway Superintendent Graham reviewed the bids for the two trucks.

A **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 5 ayes to accept the following bids per the recommendation of Superintendent Graham as follows:

Nemer: 1 green truck for Highway Department- \$48,915.00 (lowest bid)

Auto Saver: 1 white truck for Water Department - \$51,445.00.

A utility body will be installed on the white truck. He will get quotes for the utility body. The pick-up box will be taken off, it is worth something and Auto Saver may issue a credit for it or the Town can use it to replace the body on the truck he drives now which is in rough shape.

The truck from Nemer is in stock. The truck from Auto Saver may be available when a shipment comes in.

A **motion** by Councilman Haessly seconded by Councilman Washburn and carried by a vote of 5 ayes to accept the following bid for gravel crushing as follows:

Warren Fane @ \$8.50 a yard which includes delivery, set up, removal and the trucking of everything. This is pending the approval of insurance.

Deputy Clerk Paige Zahaba received a call from someone interested in mowing the Moss Street Cemetery. The Town must obtain quotes for this service. Superintendent Graham will obtain quotes for this service. Paige will provide the name of the person interested in mowing the cemetery.

Fred Butler, Union Cemetery employee, asked who would conduct the full burials at Moss Street Cemetery. Superintendent Graham will contact the people who have conducted them in the last two years.

TOWN CLERK REPORT:

Town Clerk received Moss Street documents from Terry Gould and Holly Mabb. Fred Butler would like access to the deeds to create a map of the plots in the cemetery. The Board agreed to release the documents, but they must be returned to the Town.

COMPTROLLER REPORT:

The Comptroller provided a review for the Town Court Records which was accepted with a **motion** by Councilman Akins seconded by Councilman Haessly and carried by a vote of 5 ayes. (Document attached) The Comptroller will turn over the audit to the Office of Court Administration.

HIGHWAY SUPERINTENDENT REPORT:

A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 5 ayes to accept the request from Michael Graham as follows:

April 19, 2024, is the official resignation date of Highway Superintendent Graham. Mason Leonard will be hired to start on April 5, 2024, as Heavy Equipment Operator and Deputy Highway Superintendent with an annual salary of \$67,428.00. Effective April 20, 2024, Mason Leonard will be the Interim Highway Superintendent. The Town Attorney has approved the above language.

Supervisor Hogan congratulated Mason Leonard.

COUNCILMAN REPORT:

Councilman Washburn congratulated Mason Leonard and thanked Michael Graham for his service. Councilman Haessly asked if the Champlain Hudson Power project had to get a building permit to put in the power line along the railroad tracks in Kingsbury. Councilman Lindsay responded he did not think so because the railroad is different. Supervisor Hogan stated the Town is getting paid. Highway Superintendent Graham responded where the road crossings are there is additional insurance for them to cross the roads. There is money set aside if they do not go back and blacktop the roads. Councilman Haessly thanked Michael Graham for his service. Councilman Akins thanked Michael Graham for his service; he appreciates as a member of the Town of Kingsbury. He congratulated Mason and wished him good luck.

SUPERVISOR REPORT:

Supervisor Hogan congratulated Michael Graham stating he has been an asset to the community. Supervisor Hogan is looking forward to working with Mason. There will be a free health clinic at Hudson Falls High School on April 6th & 7th. The Town will be audited by the NYS Comptroller's office. Rebecca Pomainville the Town Comptroller commented we have not received a start date at this time. The Washington County Economic Profile came out, it contains interesting information about the County.

PUBLIC COMMENT:

There was no public comment.

There being no further business before the meeting was adjourned at 7:28 pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk